IBMA Application Form

Please fill the application form out on your computer, print and then sign.

Personal Data	
	Last Name(s): First name(s):
	Current address:
	Permanent or mailing address (if different from above):
	Phone number(s):
	E-mail:
	Date and place of birth: Citizenship:
	Please check one: male female

Academic Information	
	Name of university where you obtained your undergraduate degree:
	Length of study (dates of enrolment) and date degree was awarded:
	Title of degree and course of study (e.g. Bachelor of Science in International Business):

GMAT/GRE	
	GMAT (or GRE) result and test date:
	official test result attached.
	I have submitted my official test result through GMAC.
	unofficial test result attached.
	test registration (official confirmation of test registration mandatorily required). I will take the test on:
	Please note that it is NOT possible to be accepted into the IBMA Program without a GMAT or GRE result. Please note further that results submitted after the application deadline will be considered toward our application ONLY, when an official confirmation that the applicant has successfully registered for the test is enclosed with the application.

English language test	
	English language test result and test date:
	official test result attached:
	name of English test: test result/level:
	test registration (official confirmation of test registration mandatorily required). I will take the test on:
	Please note that it is NOT possible to be accepted into the IBMA Program without an appropriate English test result. Please note further that results submitted after the application deadline will be considered toward our application ONLY, when an official confirmation that the applicant has successfully registered for the test is enclosed with the application.

Check List	Additionally, I am sending the following documents:
	Letter of Motivation
	Resumé
	Proof of additional language skills (third language, other than English and mother tongue). It is provided by the following document (e.g. university transcript, language school certificate, etc.):
	Additional language and level (according to the Common European Framework of Reference for Languages):
	Name of document:
	List of courses related to International Business attended during my undergraduate degree (not necessary for applicants with a degree in International Business). Please write the list on a separate sheet of paper according to the following pattern (and preferably typed):

No.	Course Title	Hours per week or Credits	Grade
1.	Introduction to International Business	4	1.0

	certified copy of university transcript (*beglaubigter Notenspiegel*)
	certified copy of undergraduate diploma (*beglaubigte Urkunde des Diplom- oder Bachelorzeugnisses*) issued by the following institution:
	I have yet to complete my undergraduate degree and can therefore not send a certified copy of my diploma. Instead, I am submitting an original (or certified copy) of the certification over my current Grade Point Average (GPA) (*vorläufige Bescheinigung über die Durchschnittsnote*) issued by my university in addition to the copy of my university transcript.
	My current GPA is:
	I will submit my diploma on
Declaration	I hereby assure that all details given in this application are correct and complete. If any of the above mentioned documents are missing by the end of the deadline, my application will not be considered and be automatically rejected.
	Signature: Date: