| **Name of institution** | Köln International School of Design (KISD)  
Institute at the Technische Hochschule Köln (TH Köln). |
|------------------------|-----------------------------------------------------|
| **Address**            | KISD  
Ubiererring 40  
50678 Köln  
Germany  
kisd.de  
Technische Hochschule Köln  
Gustav-Heinemann-Ufer 54  
50968 Köln  
Germany  
th-koeln.de  
Department of International Affairs  
Claudiusstr. 1  
50678 Cologne  
Germany  
Website |
| **Erasmus code**       | D KOLN04 |
| **KISD contacts**      | Angelica Salcines, Student & Guest Advisor  
T: +49 221-8275-3059  
galica_maria.salcines_de_oetz@th-koeln.de  
Lisa Janßen, International Relations Officer  
T: +49 221-8275-3655  
lisa.janssen@th-koeln.de  
International Committee  
ic@kisd.de  
The International Committee decides the placements of incoming and outgoing students among other matters. |
| **Exchange Program**    | As exchange students at KISD, you will take part in the Integrated Design program which covers thirteen areas of design expertise. These areas are the basis for an interdisciplinary and project-oriented design program, in which you are able to develop your own main focus. KISD is a part of the faculty of Cultural Sciences at TH Köln. |
| **Semester dates**      | Winter Semester 2019/20  
September 23, 2019 to February 7, 2020  
Summer Semester 2020  
March 23, 2020 to July 17, 2020 |
Exchange Student Timeline

**At KISD**
- nomination
- mobility online application
- KISD account creation
- acceptance email
- catalogue & KISD calendar
- online workshop for course selection

**At TH Köln**
- receive matriculation number
- start looking for accommodation
- arrival
- registration in Cologne city office
- get public health insurance
- bank account (optional)
- enrollment at TH Köln
- get to know the facilities
- student ID card

**In Cologne**
- welcome day at KISD!
- get to know the facilities
- make friends & take projects
- end of semester study journal & transcript
**Nomination**

Your coordinator or professor should officially nominate you (by sending an email to Angelica Salcines at angelica_maria.salcines_de_oetz@th-koeln.de).

**Application deadline**

- May 1st for the upcoming winter semester
- November 1st for the upcoming summer semester

**How to apply**

For a video explanation click [here](#).

Please apply via Mobility Online (our university-wide online application system)

- Choose “ERASMUS Study (SMS)” in case you are studying at a partner university in Europe.
- Choose “Global Mobility” then “Global Partner Universities” if you are studying outside of Europe and come from a partner university.
- Choose “Global Mobility” then “Freemover” in case none of these apply to you.
- As the receiving faculty please select “Faculty of Cultural Sciences” and for institute “Köln International School of Design (KISD)”.

After the application you will receive an email to confirm your personal data, create a username and password and upload a photo as well as a language certificate. In case you are a native speaker or studying in English, please upload a document mentioning this.

Once the registration has been formally checked, you will be able to upload your application documents. As a letter of admission from your home university, you can upload any kind of proof that you are currently enrolled as a student.

The Learning Agreement is mandatory for ERASMUS students. This is a 3 part system, more information can be found [here](#). Please insert the following information as your “Learning Agreement Before the Mobility.”

1. Design International 26 ECTS
2. Reflections International 4 ECTS

All other students do not have to submit a Learning Agreement.

**Courses**

The main parts of the program are long term projects (LP), middle term projects (MP), short term projects (KP), courses (CO), technical seminars (TS), and scientific seminars (WS). Each has a different time duration and therefore also a different workload and credit point worths. LPs are the whole semester, MPs are half a semester, KPs are one or two weeks long. Courses and scientific seminars usually are the whole semester. For the exact dates of the courses and credit points please refer to the course catalogue.

For more detailed information please click [here](#).

More details will be shared with you through webinar sessions with us before the online course selection starts.

**Course catalogue and semester calendar**

The course catalogue is published each semester as all courses only happen once. Once you have a spaces account (our online learning platform), you can access both the catalogue and calendar. They can be found [here](#).

**Language of Instruction**

Projects and courses are taught in either German or English. Approximately 80% of the courses are in English. The course catalogue will describe which courses are in which language. All professors and most students are bilingual.

**Language Courses**

Language courses are offered at KISD, as well as TH Köln Language Learning Center. More information for the courses at TH Köln Language Learning Center can be found [here](#).
<table>
<thead>
<tr>
<th>Credit system</th>
<th>ECTS (European Credit Transfer System) as mentioned in the Transcript of Records file.</th>
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</thead>
<tbody>
<tr>
<td>Grade system</td>
<td>Pass/fail. Exchange students get grades based on the German grading system: 1(excellent) - 5 (not sufficient).</td>
</tr>
<tr>
<td>Practical Information</td>
<td>Settling into your semester abroad comes with several very important steps, such as: registering as a resident in the city of cologne, getting health insurance (German health insurance is required by the German government), opening a bank account, visa or residence permit application, etc. A guidebook with detailed information on these subjects and more can be found here.</td>
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<tr>
<td>MultiCa/ Semester fee</td>
<td>Students will have to pay the semester fee of about 250,-€. This fee covers public transportation in the whole North Rhine - Westphalia region, students will receive their MultiCa after payment of the fee. The MultiCa is their student card and valid in our library and university restaurants. Please find more information in our Welcome Guide, which is downloadable here.</td>
</tr>
<tr>
<td>Accommodation</td>
<td>Detailed information in the “Just Arrived” guidebook. Students can apply at the Kölner Studenten Werk, (KSTW) which offers student accommodation. <a href="http://kstw.de/">http://kstw.de/</a> Please apply early and be open for more than one choice to make sure you get a room, even if it is not in the location you would have preferred! A list with more information concerning accommodation will be sent together with the letter of acceptance. If you do not get a room in student housing, there are other options such as subletting rooms in shared flats.</td>
</tr>
<tr>
<td>Facilities at KISD</td>
<td>Computer lab, Modelling workshops (wood, metal, plastic &amp; 3D), Ceramic Workshop, Painting Workshop, Silkscreen Workshop, Textile Workshop, VR Lab.</td>
</tr>
<tr>
<td>Helpful Links KISD</td>
<td>General information for incoming students KISDspaces (KISD’s online platform) KISD on Facebook (official page) KISD International on Facebook (closed group for international students) KISD Instagram</td>
</tr>
<tr>
<td>Department of International Affairs (TH Köln)</td>
<td>Contact for international students: Kathrin Sturmhöfel Telephone: +49 221-8275-3772 Email: <a href="mailto:incomings-exchange@th-koeln.de">incomings-exchange@th-koeln.de</a> Please check TH website for all details. Their website with lots of useful information can be found here.</td>
</tr>
<tr>
<td>Facilities at TH Köln</td>
<td>Cafeteria, Library, sports and fitness programs, KARIBU Buddy Program (a program that matches international with German students), Office of International Affairs (Office aimed at helping international students. They have a lot of helpful information and a link to their homepage is here.</td>
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