



## Graduate Center

We support your scientific career!

**Services, offers and funding programs for doctoral researchers at TH Köln**

Graduate Center

**Technology  
Arts Sciences  
TH Köln**

## Graduate Center at TH Köln

Graduate Center (in German: Graduiertenzentrum) of TH Köln is the central contact point for everyone interested in or already executing a doctoral research project at TH Köln. Whether you have organizational or general questions concerning your doctoral research, you will find the right contact at Graduate Center.

### Good Supervision

Good supervision during the whole doctoral process is one of the main aspects for a successful doctorate. Because of that, Graduate Center has published »Guidelines for the good supervision of doctoral researchers« and recommends the conclusion of a supervision agreement, which regulates all rights and duties of the doctoral researchers and their supervisors. The guidelines and a template for a supervision agreement are accessible for download on the website of Graduate Center.

### Enrollment as a Doctoral Researcher

At TH Köln, it is possible to enroll as a doctoral student and benefit from student status advantages. Doctoral researchers who have an employment contract at TH Köln do not need to enroll as doctoral students, everyone else needs to enroll at TH Köln to start a doctorate and receive a legal status at TH Köln.

### Graduate Institute North Rhine Westphalia (GI NRW)

TH Köln is official member of the Graduate Institute North Rhine Westphalia (Graduierteninstitut (GI) NRW). The declared goal of the GI NRW is to improve the quality and framework for cooperative doctoral research projects while further promoting and expanding these. GI NRW offers numerous workshops and networking activities for doctoral researchers and supervisors.

### Note: Registration at Graduate Center

Doctoral researchers at TH Köln can benefit from services offered by the Graduate Center. To register at Graduate Center and receive information via mail regarding scientific workshops and other events and helpful information regarding doctoral research, please contact Graduate Center by email or phone.

Contact:

**Graduate Center**

**Service Desk**

T: +49 221-8275-3062

E: [graduatecenter@th-koeln.de](mailto:graduatecenter@th-koeln.de)

[www.th-koeln.de/graduatecenter](http://www.th-koeln.de/graduatecenter)

## Events and Offers for Doctoral Researchers

### Workshops and Seminars

The Department Key Skills of TH Köln offers various workshops for doctoral researchers in German and English. The training program includes interdisciplinary workshops related to scientific writing, presenting and publishing, as well as workshops on organizational and motivational aspects during the different stages of the doctoral research. After successful participation, doctoral researchers receive a certificate.

### Afternoon for Doctorates

The afternoon for doctorates takes place once or twice a year at TH Köln. The afternoon provides the opportunity for interdisciplinary networking and getting to know other doctoral researchers at TH Köln. All doctoral researchers are invited to join the event.

### Coaching for Doctoral Researchers

In cooperation with the Equal Opportunities Office and Center of Teaching Development, Graduate Center offers a coaching program for female doctoral candidates. A separate coaching program is offered for male doctoral researchers by Graduate Center. The coaching takes place several times a year and monitors challenges that come along with a doctoral project together with the candidates to assure a successful self-management on the way to individual achievements. After completion of the program, a certificate is issued.

### Language Learning Center

The program of TH Köln Language Learning Center includes language modules in German-as-a-Foreign-Language, English, French, Italian and Spanish. The language courses are oriented at the Common European Framework of Reference for Languages and cover – depending on the language – all levels from A1 to C2. A German-as-a-Foreign-Language-course especially designed for doctoral researchers takes place in irregular intervals.

### Staff Training Offers

For doctoral candidates, who are employed by TH Köln, comprehensive trainings are offered by the team Staff Development in the department of Human Resources of TH Köln. The offer includes training methods for the enhancement of subject-related, personal and social competencies.

### Good Scientific Practice

Graduate Center regularly offers workshops on Good Scientific Practice in German and English. TH Kölns »Guidelines for ensuring good scientific practice and handling scientific misconduct« are accessible on the website of Graduate Center.

## Funding Opportunities for Doctoral Researchers

### Travel Grants for Conferences

Within the scope of the promotion of young researchers, TH Köln awards financial support to promote networking within the scientific community. If a presentation or poster is given at a conference, doctoral researchers may apply for an allowance of travel costs up to 500 € per year. During the doctoral research period, it is possible to receive financial support up to three times. Applications need to be handed in four weeks prior to the conference at Graduate Center.

### Grants for Publications:

TH Köln offers publication allowances for printing costs regarding publications in a journal or in the context of your dissertation thesis. Further information concerning publication grants may be received at Graduate Center.



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